



Documentation Forms for Organic Crop Producers

Input Material Application Record

Use this form to record application of all types of inputs, including manure, compost, soil amendments, fertilizers, planting media or potting soil, mulches, and pest-management materials. Please be as specific as possible, and use the complete product name and manufacturer.

Farm or Ranch Location/Crop:

Year:

Date Applied	Location and Crop ²	Material ³ Product Name	Source/ Manufacturer ⁴	Purpose / Reason for Use ⁵	Organic Status Verification ⁶	Application Method and Rate / Amount
6/1	Field 1 Durbin Poison	Dipel DF	Valent BioSciences	Worm control	OMRI listed	½ lb/acre

Documentation should be available for inspection to support the information recorded by producers, including the following, as applicable: receipts for purchased inputs, labels for any materials not listed on an approved list, receiving/source records for any free input materials, or county Pesticide Use Reports.

2 Farm, field, or bed, and crop.

3 Material or product name.

4 Source or manufacturer. It is necessary to identify the manufacturer (the one that formulates, manufactures, and packages a product) in order to determine if the product is allowed for use in organic production.

5 Purpose may include soil fertility, plant nutrition, or pest and disease control. Some materials are allowed for pest control but not as a soil amendment.

6 OMRI, WSDA, or CDFA OIM.





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Activity Calendar

Use this form to record all types of farm activities and make notes about observations. Include details about crops at a given location: planting, input applications, mowing, irrigation, pest monitoring, weather, etc. Records may be kept in any type of notebook or format.

Month/Year:

Farm/Location:

<i>Example: Applied 200 lb/ acre of Perfect blend 4-4-4, Field A</i>	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			





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Seed Records Part B: Nonorganic Seed or Clones

Use this form to list all non-organic clones (planting stock) and/or nonorganic seeds used or planned for use. Non-organic clones and seeds are allowed but you must document a reasonable search for Sun+Earth Certified or organic clones and seeds to demonstrate that they weren't commercially available in the variety, quality or quantity you were looking for.

Nonorganic Clone or Seed Cultivar/Strain	Supplier / Source	Reason for Commercial Nonavailability	Suppliers Contacted	Notes

Documentation should be available for inspection to support the information provided. Remember to keep receipts for the purchase of clones and seeds, if applicable.



Adapted from ATTRA - National Sustainable Agriculture Information Service